

Setting Up Hosted Exchange on iPhone™

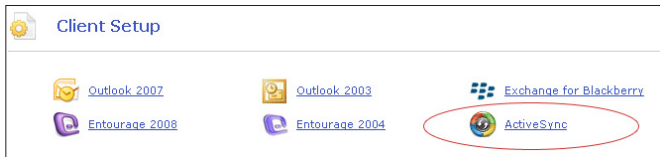
Setting Up an Exchange Email Account

To access Exchange on the iPhone:

- You must have an Enterprise data plan on your AT&T account.
- Your email administrator must purchase an ActiveSync license and add your mailbox to that license.

To set up the iPhone:

1. Log into your User Control Panel at:
admin.emailsrvr.com/usercp.
2. Scroll down to the Client Setup section and click the [ActiveSync](#) link. This will open the “Setting Up ActiveSync” window. You will need this information to set up the account.

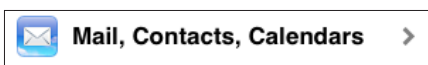


On the iPhone, perform the following steps:

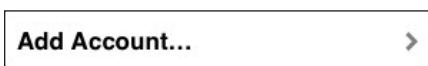
1. Tap the [Settings](#) icon.



2. Tap [Mail, Contacts, Calendars](#).



3. Tap [Add Account](#).

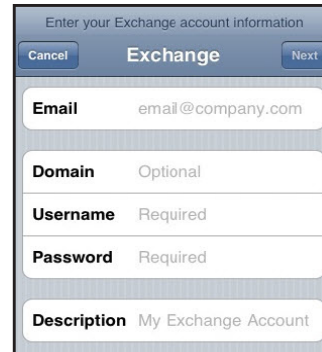


4. Tap [Microsoft Exchange](#).

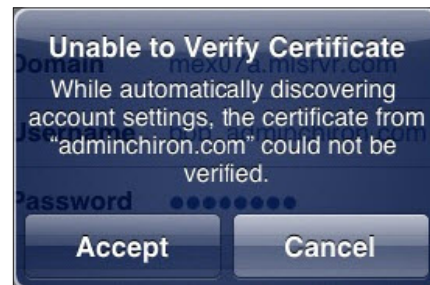


5. The Exchange setup screen will open. Enter the following information:
 - **Email**—Enter your entire email address (e.g., myname@mydomain.com).
 - **Domain**—Enter the [Domain](#) address from the [Setting Up ActiveSync](#) window.
 - **Username**—Enter the [User name](#) (e.g., myname_mydomain.com) from the [Setting Up ActiveSync](#) window. The [User name](#) is different from the email address.
 - **Password**—Enter your email account password.

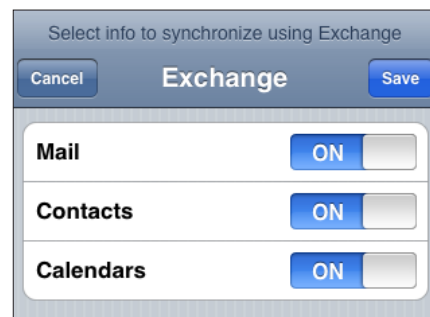
- **Description**—Enter a descriptive name for your account (e.g., *My Work Account*). This description will be visible only to you.



6. Tap the [Next](#) button.
7. The iPhone will attempt to verify the account. You may receive an “Unable to Verify Certificate” message. Tap the [Accept](#) button.



8. Tap the [Server](#) field, enter the [Server](#) address from the [Setting Up ActiveSync](#) window.
9. Tap the [Next](#) button.
10. The iPhone will try to create a secure (SSL) connection to your Exchange server. If it cannot do this, it will try a non-SSL connection and you will get the screen below. Tap [Yes](#) to continue.
11. Tap the [ON / OFF](#) buttons to select the information types to synchronize with Exchange.



12. Tap the [Save](#) or [Done](#) button.